

# REOPENING



## INSTRUCTIONAL & OPERATIONAL PLAN 2021-2022



# RIALTO

UNIFIED SCHOOL DISTRICT  
*BRIDGING FUTURES THROUGH INNOVATION*

# WELCOME BACK!

## We've Missed You!

The 2021-2022 school year presents an opportunity for the Rialto Unified School District to discover new possibilities in the wake of COVID-19. This plan will outline expectations of students and teachers in regards to safety and operational protocols. Students and teachers will return to begin the school year in a traditional setting and format under newly established safety conditions.

Rialto Unified School District will return to school in a traditional learning which will be a safe, in-person learning as we transition out of the COVID-19 pandemic. In person learning will be possible by employing safety protocols like distancing, frequent hand-washing, and wearing of face coverings. With this model, teachers have the opportunity to see their students in-person and will provide quality instruction that ensures each student achieves personal and career fulfillment. Teachers will report to work Monday-Friday and students receive live instruction with teachers daily.



**“INTELLIGENCE PLUS  
CHARACTER, THAT IS  
THE GOAL OF TRUE  
EDUCATION.”**

**– DR. MARTIN LUTHER KING JR.**

# HEALTH & SAFETY

## Health & Safety protocols

- Health and safety expectations will be posted at all entry areas to school campuses.
- Signs showing proper hygiene practices and what 3 feet looks like, as well as floor markers will be ordered and posted at all school campuses.
- Hand sanitizing stations, with a minimum of 60% alcohol base, will be placed at entry areas to school campuses and district buildings.
- Hand washing stations will be available to elementary portable classrooms that do not have sinks.
- Custodians/school staff will disinfect classroom desks and chairs at the end of the day or as needed.
- Custodians will disinfect high traffic areas based on the posted daily COVID schedule.



**“NO MATTER HOW YOU FEEL, GET UP, DRESS UP, AND SHOW UP.”**  
– REGINA BRETT, AMERICAN AUTHOR



## Healthcare

- Staff will be provided training and materials related to hygiene, disinfection, sanitation, and social distancing.
- Students will be provided with school expectations and norms related to health and safety protocols during the first weeks of school.
- Parents are encouraged to keep their child home when he or she feels ill.
- Parents are encouraged to take their child's temperature daily before sending the child to school. Students with a temperature above 100.4 °F must remain at home.
- Students will be encouraged to wash hands regularly while at school.
- A person with known exposure to COVID-19 should consult their healthcare provider.
- A symptomatic person with suspected or confirmed COVID-19 can return to work or school with at least 24 hours fever-free without medication and improvement in all symptoms. They must also provide one of the following: 1) a negative COVID Test; 2) a doctor's note to return to school or work; OR 3) 10 days have passed after the onset of symptoms.
- An asymptomatic person with a lab-confirmed positive COVID-19 test result is to self-quarantine based on their medical providers recommendation.
- Fully vaccinated individuals do not need to quarantine if they have no symptoms after possible or confirmed exposure to COVID-19.

# PRECAUTIONARY MEASURES

## Personal Protective Equipment (PPE)

- All staff, students, and visitors on campus must wear a face covering in order to enter the school site facilities, unless wearing a face covering poses a health risk to that individual.
- Face covering must adhere to the District's dress code policy.
- One disposable face covering and one reusable face covering will be provided to every staff member and student. Additional face coverings will be provided as needed.
- Students and staff will not be required to wear a mask at recess or most outdoor situations. However, masks will be required in a crowd for an extended period of time, like in the stands at a football game.
- Face coverings will not be required while eating breakfast or lunch.
- Face coverings will not be required while outdoors when social distancing is possible.

## Daily Temperature Checks

- Parents will be encouraged to administer a temperature check prior to their children leaving the house.
- For bus riders, temperature checks will be administered by the bus driver prior to students boarding. (Parents will be notified by site administrative personnel prior to the beginning of the school year that they (parents) must

accompany students to the bus stop in case temperature reading exceeds 100.4 °F.

- For non-bus riders, temperature checks will occur daily upon arrival to school. There will be multiple entry points designated at each school. These entry points will be supervised by staff assigned to administer the temperature checks (safety officers, clerks, noon duty aides, secretaries, etc.).

## Transportation

- The load capacity for a large school bus will be restricted to allow for social distancing, when possible.
- Drivers will take the temperature of all students prior to them boarding the bus.
- Buses shall be loaded from back to front.
- Bus riders, as well as parents, are encouraged to practice social distancing while awaiting bus arrival.
- Bus drivers and bus riders (students & attendants) must wear a face covering at all times.
- Personal protection equipment and disinfectant will be supplied to all bus drivers.
- Drivers will be given a strict cleaning schedule to follow.

**"I'M NOT TELLING YOU IT'S  
GOING TO BE EASY- I'M  
TELLING YOU IT'S GOING  
TO BE WORTH IT."**

**– ART WILLIAMS**



# PRECAUTIONARY MEASURES

## Daily Health Screening- Staff

- Staff temperature checks by site at a designated location will occur daily. Upon daily arrival to their worksites, staff are required to take the following health screening questionnaire :

- ◊ <https://tinyurl.com/8xdthf2r>
- ◊ If they answered “yes” to any questions on the questionnaire they are required to do the following:
  - » Remain home or leave the premises of Rialto USD work location and contact their immediate supervisor.
  - » Call the Personnel office between the hours of 7:00 A.M. and 4:30.P.M.
  - » If outside these hours, they are to contact their immediate supervisor, remain at or return home and contact Personnel.

- Should an employee be quarantined, they must follow the most current CDC guidelines for discontinuation of Isolation (ie, symptom-free for 24 hours, without the use of medication, and at least 10 days have passed since symptoms first appeared).
- Staff will be encouraged to practice good hygiene, including washing hands frequently. Signs promoting proper hygiene practices and examples of proper distancing will be posted on school campuses and District facilities.

## Isolation Room

- If a student has a temperature higher than 100.4 °F or other COVID-19 related symptoms, the student will be escorted to the Isolation Room and parents will be contacted. Each site will designate a room to be used as the Isolation Room. The Health Clerk and School Nurse will supervise the Isolation Room as needed.



## Classroom Configuration

- Up to 3ft of distancing for student desks and 6ft of distance for teacher desks, when possible. Maintenance and Operations will collaborate with school site administration to configure classrooms. Additional/extra furniture, including unauthorized furniture and appliances, in the classroom is to be removed and/or stored.

## Air Quality/Fresh Air

- The current ratio between recycled air and fresh air is 70/30.
- Minimum Efficiency Reporting Value (MERV) thirteen (13) filters have been installed and will be changed routinely, which increases the effectiveness of catching particles of varying sizes.
- Air purifiers are provided in each classroom and main office.

## Classroom Supplies & Electronics

- Each student will receive their own electronic device and instructional supplies to discourage cross contamination. Students are to bring fully charged devices daily.
- Digital assignments/assessments turned in through Google Classroom are highly recommended. Paper and pencil assignments are to be collected using gloves. Assignments should be graded using gloves. Assignments should then have a 24 hr waiting time before returning the paper to students.

## PRECAUTIONARY MEASURES

### Plexiglass in the Classroom

- Elementary school classrooms will provide plexiglass on individual student desks. Custodians will disinfect plexiglass daily based on the new COVID cleaning schedule.
- Classroom staff may request plexiglass for their individual desk

### Nutrition Services

- Hand sanitizer will be available and encouraged for use before eating.
- Breakfast/Lunch will be served in the classroom, cafeteria, or outdoor venue.
- Maximize physical distancing and arrange for outdoor eating as much as possible.
- Sharing food is discouraged.

### Water Faucets/Water Supply

- Water drinking faucets will be off limits until further notice.
- Students are encouraged to bring their own water bottles.
- Water bottle filling stations will be available at most sites.
- Each site will have a water source or other water supply.

### Restrooms

- Each restroom will have signage promoting proper hand washing hygiene.
- Teachers will routinely remind students of the importance of hand washing and good hygiene practices.

### Social Emotional Support Post Pandemic

- Every school site will provide Social Emotional Learning (SEL) instruction.
- Site administration have been trained in restorative and trauma informed practices.
- Counseling is available to students and families.
- Family connection to community resources ie, food, clothing, etc., is available
- Site COSAs and counselors will work with at-risk youth by caseload and provide social emotional support as needed.



### School/Classroom Libraries

- Library book circulation will be made available to students with proper cleaning procedures and waiting times (24 hours). E-books for student devices will be made available to elementary students.
- Teacher classroom libraries must have a 24 hour waiting period for used books before reshelving for student use.

### Visitors on Campus

- Visitors will be limited to the front office for business needs or for meetings that are determined to be held in person and must follow District protocols.
- Staff are not allowed to bring children/family members onto the campus.

### Meetings

- In-person staff or parent meetings at school sites shall be allowed and social distancing is encouraged (Virtual meetings are recommended).

### Large Gatherings & Events

- Events may be allowed following district protocols. Questions can be referred to Risk Management.
- Indoor (such as MPRs and Cafeterias) occupancy is limited to 50% of a room's capacity and attendees must wear masks.
- Outdoor facility (such as stadiums) occupancy is limited to 67% of the facilities' capacity and attendees must wear masks.
- Social distancing is encouraged.

# PRECAUTIONARY MEASURES



## Independent Study Programs

- Independent Study Programs will be offered to students whose health would be put at risk by in-person instruction, as determined by parent or guardian. Registration process will begin at each school site's office.
  - ◇ K-5 : offered at Henry Elementary
  - ◇ 6-8: offered at Rialto Middle School
  - ◇ 9-12: offered at Zupanic High School

## Passing Period

- Administration, teaching staff and safety officers will assist with social distancing and getting students to class.
- Face coverings are required during passing periods in enclosed areas.

## Disinfecting

- Staff will spray the desks and students wipe down classroom desks and chairs at the end of the period, using disinfecting spray and towels.
- Custodians will disinfect classroom desks and chairs, using disinfecting spray.
- Custodians will disinfect high traffic/ use areas based on the new daily COVID schedule.

## Physical Education

### Elementary Outside Activity/Physical Education

- Playground equipment may be used. Sites must ensure that students wash hands or use hand sanitizer before and after use.
- Individuals should wash their hands for a minimum of 20 seconds with soap and water or use hand sanitizer before touching any surfaces, athletic equipment or participating in physical education. Hand sanitizer should be available to individuals as they transfer from task to task.
- Staff may lead stretching exercises or other physical activities for their students with social distancing encouraged.

### Secondary Physical Education

- The gymnasium will be utilized at a 50% capacity. Outdoor activities will be encouraged when possible.
- Students should wear their own appropriate workout/performance related clothing (do not share clothing). It is recommended that clothing/towels be washed daily.
- Hard surfaces within an athletic facility will be wiped down and disinfected by the user after each use (chairs, weight room equipment, athletic training room tables, etc.).
- Individuals should wash their hands for a minimum of 20 seconds with soap and water or use hand sanitizer before touching any surfaces or participating in workouts.
- Physical contact such as high-fives, fist/ chest bumps, and hugs are not allowed.
- Locker rooms will be utilized. Students and staff must adhere to face covering guidelines.
- No students are allowed in the Athletic Training Facility unless the Athletic Trainer is present. Students & trainer must follow face covering guidelines.

# PRECAUTIONARY MEASURES

## Science

### Science Classrooms

- Priority will be given to virtual labs (as noted in the new versions of the Scope and Sequence for each secondary course).
- Before and after use of equipment, hands must be sanitized.

## Visual And Performing Arts

### General Information for Return to Music Classrooms (updates to be forthcoming)

#### Choir

- Face coverings will be required when singing.
- Singing is permitted outdoors only. Social distancing beyond 6 ft is strongly recommended.
- Remove non-essential equipment to maximize space for social distancing.
- Students should stand, sit on chairs or stools in a straight line (vs traditional curved formation), facing forward during rehearsal.
- Each student will have their own music, either digital on laptop or personal folder (abide by copyright restrictions).
- Piano/keyboard and accompanist (if used) should be at 6 ft. distance from students and director when possible. Only the choral director or accompanist should play or touch the piano/keyboard.

#### Band

- Band practice is permitted outdoors only.
- Students playing wind instruments (brass and woodwind) are strongly encouraged to social distance beyond 6 ft.
- Chairs will be set in straight lines, facing forward (vs traditional curved formation).
- Instrumentalists shall wear face coverings when not engaged in

playing.

- Bell coverings should be used on wind instruments. Tubas do not need bell covers.
- French horns do not have bell covers since the musician has to place their hand inside the bell. French
- Horn players should wash hands after playing to disinfect their hands.
- Water keys on brass instruments (spit valves) should be emptied into a dry disposable towel.
- Students should bring their own instrument to class. If using a school instrument, assign a separate instrument to each individual.
- Students should not use instruments or equipment belonging to any other students.
- Each student will have their own music stand and music, either digital on laptop or personal folder (within copyright guidelines).
- Percussion instruments used by multiple classes/students will be disinfected after use. Percussionists should provide their own sticks and stick bags that can be brought to class each time or stored. If needed, school-owned mallets can be sanitized between student use.
- Individuals should wash their hands for a minimum of 20 seconds with soap and water or use hand sanitizer before touching any band equipment or instruments.





## PRECAUTIONARY MEASURES

### Orchestra

- Students can play their (non-wind instruments) instruments wearing face coverings.
- Additional air purifiers to be utilized to assist with air quality.
- Chairs will be set in straight lines facing forward (vs traditional curved formation).
- Remove extra non-essential equipment to maximize space for social distancing.
- Each student should have their own instrument. If using a school instrument, assign an instrument to each individual when possible.
- Each student will have their own music, either digital on laptop or personal folder (within copyright guidelines).
- Students should not use instruments or equipment belonging to or used by any other student.
- Individuals should wash their hands for a minimum of 20 seconds with soap and water or use hand sanitizer before touching any band equipment or instruments.

### Theatre Classroom Setting

- Desks/chairs will be in straight lines facing forward. If tables are used, students should be spaced appropriately at tables.
- Remove extra furniture or other non-essential equipment to maximize space for social distancing.
- Individuals should wash their hands for a minimum of 20 seconds with soap and water or use hand sanitizer before touching any band equipment or instruments.
- Outdoor rehearsals are encouraged, when weather permits, as they are the safest for participants.
- Indoor rehearsals must follow all mitigation measures such as distancing and face coverings.
- For in-person rehearsals:
  - ◊ Provide scripts for each student

that honor copyright restrictions

- ◊ Face coverings should be worn by everyone involved in the rehearsals.
- ◊ Be prepared to assist in contact tracing by keeping accurate attendance records of every rehearsal.
- ◊ No musical theatre is allowed at this time.

### Live Performances

- Outdoor performances are preferred due to enhanced safety.
- In-person audiences are permissible. Work with patrons to keep the house socially distanced and following facility large gathering protocols outlined in this document.
- Twelve feet between audience and performers is required.
- Family groups, living in the same household, are strongly recommended.
- If performing indoors, the restrictions are based upon capacity of the space being utilized. It is highly recommended for indoor events that some form of ticketing (Google Form sign-up) be used to manage the crowd size and contact tracing if needed.
- Student audience members are allowed at this time for outdoor performances, and indoor performances if space allows after accounting for families.
- Students, staff, volunteers, audience members should all wear face coverings and wash hands frequently or use hand sanitizer.
- Educate audience members on health rules and expectations through the theater program or school website, social media, online ticketing services, emails, and on-site signage.
- Require all patrons follow a pre-marked path to enter and exit the theater to keep traffic flowing one way.
- Disinfect all public areas, set pieces, and props before and after performance.

## PRECAUTIONARY MEASURES

- Do not allow audience members to linger or gather in groups before or after the performance.
- Disinfect all surfaces and equipment in the control booth prior to use.
- Limit number of students allowed in the control booth to encourage social distancing.
- Be prepared to assist in contact tracing, by keeping an accurate list of all students, staff, and volunteers, as well as names of all audience members.
- Student performers, student support (lighting, sound) and site or District support staff working the event do not count towards occupancy limits.
- Career Technical Education
- CTE Classrooms (Medical, Culinary, Law Enforcement, Auto, Construction)
- Priority will be given to virtual investigations/labs rather than live experiences (as noted in the new versions of the Scope and Sequence for each CTE course).
- Priority will be given to instructional experiences that are outdoors (e.g., crime scene investigation).
- When necessary, students will be assigned specific tools.
- Individuals should wash their hands for a minimum of 20 seconds with soap and water or use hand sanitizer before touching any band equipment or instruments.
- Priority will be given to learning experiences that utilize fully consumable products (e.g., disposable straws, skittles, post-its, etc.).
- Culinary classes will assign equipment and students will be given gloves and follow all San Bernardino County Food Handling protocol.

### **Guidelines at School Sites : California Department of Public Health - CDPH - K-12 School Guidance**

- Face coverings are required indoors in K-12 schools, childcare facilities or programs, school buses and other

youth settings, for all employees, regardless of vaccination status.

- Face coverings are not required outdoors for all employees, regardless of vaccination status.
- Physical distancing is still encouraged indoors in K-12 schools, childcare facilities or programs, school buses and other youth settings, for all employees, regardless of vaccination status.

### **Guidelines at Non-School Sites: California Occupational Safety and Health Administration - Cal-OSHA**

- Fully vaccinated employees do not need to wear face coverings except for certain situations during outbreaks.
- Employees are not required to wear face coverings when outdoors regardless of vaccination status except for employees during outbreaks.
- Physical distancing requirements have been eliminated regardless of vaccination status, except where an employer determines there is a hazard and for employees during major outbreaks.
- Face coverings are encouraged indoors for unvaccinated employees.
- A service area that is regularly and routinely visited by students is considered an “other youth setting” and must follow the CDPH K-12 School Guidance.



## FREQUENTLY ASKED QUESTIONS

Can parents request the right to have their children attend schools without masks? No, all students must wear a face covering on school campus. If a student refuses, the student must be excluded from on-campus instruction until they are willing to wear a face covering. Students excluded on this basis will be offered other educational opportunities through distance learning. However, there are some children with disabilities who cannot manage masks or who cannot wear masks safely. These parents already have the right to seek an accommodation that includes not wearing a mask.

### **Do masks have to be worn outdoors by vaccinated and unvaccinated people at schools?**

Masks are not required at recess, passing periods or in most other outdoor situations. However, masks will be required in a crowd for an extended period of time, such as in the stands at a football game.

### **What happens if students or staff members are exposed to the virus?**

A person with known exposure to COVID-19 should consult their healthcare provider. Students or staff who are exposed to someone who has the virus don't have to stay home for 10 days to quarantine if both parties were masked. They can continue to attend class if they don't have symptoms and if they keep wearing a mask and are tested twice a week for 10 days. But they can't participate in sports or other extracurricular activities during that period.

### **Are field trips allowed under the current K-12 Schools Guidance?**

Yes, field trips are allowed, following the current K-12 Schools Guidance safety mitigation approaches.



WHAT HAPPENS IF THERE IS A POSITIVE CASE OF COVID-19 IN A CLASSROOM OR SCHOOL SITE?

